

MINUTES
TASK Board of Trustees Meeting
ETS
JANUARY 17, 2012

Attendance –Tracey Destribats, Chair, Bob Workman, Treasurer, Emilio Papa, Ken Buttner, Marty Tuchman, Michael Gluck, Michael Rothwell, Kieanna Childs Alexander, Joe Devaney, Lee Seglem, Sajid Syed, David Geltzer, Irwin Stoolmacher, Fundraising Consultant, and Dennis Micai, Executive Director.

- Call Meeting to Order – Tracey 6:10
- Mission Statement/Moment of Silence - Emilio
- Adoption of Minutes- Motion by Michael Gluck, second by Lee Seglem, with amendments: Approved unanimously (Kieanna Abstain).
 - Chairperson’s Comments – Tracey: Thanks to all for attending the meeting.
 - Tracey wished everyone a Happy New Year.
- Treasurer’s Report – Bob
 - Organization finances are doing very well. Collections and expenses are in line with the budget.
 - Very close to last year.
- Director’s Report
 - Dennis spoke to the rising meal numbers. We are currently up 7,695 for the fiscal year.
 - Thanks to Tracey and friends for Christmas Adopt-A-Family.
 - Thanks to Pam Kelly and her husband, Robert, for helping out at the Ernie White Christmas Show fundraiser.
 - In addition to raising funds for TASK, McCarter Theater hosted 75 TASK, staff, board members, patrons, and friends at *A Christmas Carol*.
 - made \$10,000+ last year, McCarter is taking up collections after each showing of the Christmas Carol & they donate food which they buy – they also donated 75 tickets, looking for Oral Surgeon to help patrons – Michael may know one
- Consultant Report (Fundraising/Endowment)

- Irwin updated the Board on this year's annual appeal, etc. Things seem to be on target. The only area showing a significant decline is from the State Employee Charitable Campaign. This can be explained by their having their financial participation in benefits being increased.
- He also noted that TASK received very favorable mention in various media outlets.
- The Endowment Campaign has now reached 65% of its goal with \$1,286,911. In April follow-up to major supporters will take place.
- The 30th Anniversary Event Planning Committee will meet on January 27.
- Committee Reports
 - HR Committee—Dennis asked that the Board approve a revised Table of Organization: Motion by Sajid, Second by Michael G, approved unanimously.
 - Finance—No Report
 - Development—No further information other than reported by Irwin
 - Program—Dennis reported for Qareeb.
 - Susan Jones from MSF Fund Bank, a registered dietician assisted TASK with making meals for diabetics more healthy and also suggested that we move to 2% milk.
 - Holiday donated items were not only distributed at the main site but also all satellite sites.
 - Discussion about increasing programs / services for children since our numbers of young patrons are growing, suggested we provide anger management services for patrons, drug & alcohol issues are frequent in our patrons but it was not recommended to add more services at current site since we now partner with existing programs, health services in place & we're hoping to grow those services, need for oral surgeon – working on it, looking into providing monthly education for lower cholesterol diets (also review program meals), we'll follow Hightstown to see if we should add services to that site, Ralph is the committee rep. for clients
- Strategic Plan
 - Update provided by Dennis

- Investment
 - 1.2 million combined (approx. 1 million+ restricted with 200,000 unrestricted), AA/AAA rated accounts concentration with Merrill Lynch, everything is below \$250,000 for FDIC, safe but not making much money in this economy
- Governance – Ken – 2 potential board members
- Other Business—Document Retention Policy-VOTE – See policy handout – Motion to accept – Bob & Jim, Unanimous
- Next Meeting Date—January 17, 2012
- Motion for Adjournment – Marty & Michael 8:15